

**AUDUBON SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, SEPTEMBER 16, 2009  
7:30 P.M.**

**CALL TO ORDER**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Mrs. Bentley, Ms. Brown, Mr. Cipolone, Mrs. Cox, Mr. Gilmore, Mr. Harvey, Mrs. Hauske, Mr. Lee, Mr. Martin, Ms. Slack, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

1. Motion by Ms. Brown seconded by Mr. Cipolone to approve the following minutes:

**August 19, 2009**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise  
marked with an +.

OPEN TO THE PUBLIC

**PRESENTATIONS:** GLOBAL COMPLIANCE WEBSITE - Beth Canzanese

AUDUBON PROFESSIONAL DEVELOPMENT WEBSITE – Beth Canzanese

**REPORT:** TEACHER IN-SERVICE DAYS: September1 and September 2 – Beth Canzanese

**REPORT:** Student Council Representative: **Michael Villhauer**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-4**

Motion by Mr. Cipolone seconded by Mr. Martin to approve the following items

1. Motion to approve bills payable when properly certified.
2. Motion to approve the June 30, 2009 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of June 30, 2009, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of June 30, 2009 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-

2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**VOTE FOR ITEMS 1-4**

Motion approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Ms. Brown seconded by Mr. Cipolone to approve the following items

1. Motion to approve hiring for a period of three months beginning September 17, 2009, pending completion of all district and state requirements, the Emergent Hiring of the following:

Jessica Cooper, Special Education Aide  
Leonard Tomkiewicz, Substitute Custodian  
Laurie Crea, Curriculum Secretary

2. Motion to approved substitutes, as listed, for the 2009-2010 school year:

3. + **Motion to approve staff members' leave requests to attend workshops/conferences for the 2009-2010 school year, as follows:**

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$400.00	Lisa McGilloway	October 16, 2009, December 4, 2009 and February 5, 2010	Rowan University Literacy Consortium
HAS	\$400.00	Jane Byrne	October 16, 2009, December 4, 2009 and February 5, 2010	Rowan University Literacy Consortium
HAS	\$360.00	Jane Byrne	October 1, 2, 2009 and December 3, 2009	RTI Intervention – Fountas & Pinnell Leveled Literacy Training
HAS	\$360.00	Roberta Ignaczewski	October 1, 2, 2009 and December 3, 2009	RTI Intervention – Fountas & Pinnell Leveled Literacy Training
<b>MAS</b>	<b>\$200.00</b>	<b>Cheryl Bortz</b>	<b>October 15, 16, 2009</b>	<b>AMTNJ Conference</b>

4. Motion to approve staff members' leave requests to attend workshops/conferences for the 2009-2010 school year, as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
District	\$2050.00	Donald A. Borden	Once Monthly	Univ. of Penn Superintendents' Study Council
District	\$220.00	Beth Canzanese	October 8, 2009	Professional Learning Communities
District	\$190.00	Curtis Finnegan	October 28-30, 2009	CEDS Annual Conference NCED Exam
HS	\$400.00	Denise McGettigan	October 16, 2009, December 4, 2009 and February 5, 2010	Rowan University Literacy Consortium
HS	\$400.00	Mary Anne Kavanaugh	October 16, 2009, December 4, 2009 and February 5, 2010	Rowan University Literacy Consortium
CST	\$190.00	Barbara Reeves	October 29, 30, 2009	CEDS Annual Conference
CST	\$159.00	Danielle Comisky	October 9, 2009	Infant and Toddler Behavioral Issues and Mental Health

5. + Motion to approve the following Rowan University students to complete field experience requirements through a one day observation with Kathleen Pantaleo, elementary music teacher, at Havliand Avenue School as listed:

September 22, 2009

Alyssia Auerbach                      Angelina Coppola                      Carla DeStefano                      Brian Hrubos  
 Adam Jarvela                              Katie Litka                              Matthew Martin

September 29, 2009

Jill Bradshaw                              Kevin Hrubos                              Eric McLaughlin                      Alison Merslowski  
 Michelle Wall                              Michael Zdeb                              Steve Goldeck

6. + Motion to accept, with best wishes, the resignation of Ann Sullivan, special education aide, effective August 24, 2009.

**VOTE FOR ITEMS 1-6**

Motion approved by unanimous roll call vote for items 1, 2, 4. 10-0

Motion approved by majority roll call vote for items 3, 4, 6. 9-0-1

Mr. Cipolone abstained from voting on these items.

**MOTION TO APPROVE ITEMS 7-12**

Motion by Mr. Lee seconded by Mrs. Hauske to approve the following items

7. Motion to approve payment to the following staff members for attending an English department meeting on August 19, 2009 from 8:00 am to 12:00 pm for a total of four (4) hours at the AEA negotiated agreement non-instructional rate:

Mary Anne Kavanaugh                      Beth Canzanese                      Kate Wilson                      Melissa Wood  
 Karen Dyer                                      Brian Kulak                              Donna Stack                      Kim Rotter

8. + Motion to approve payment to the following staff members for providing professional development to faculty members at the district in-service on Tuesday, September 1, 2009 and Wednesday, September 2, 2009 at the hourly professional rate as per the AEA negotiated agreement, funded through NCLB:

September 1, 2009

<b>SCHOOL</b>	<b>STAFF MEMBER</b>	<b>WORKSHOP</b>	<b>HOURS</b>	<b>STIPEND</b>
HAS	Kim Felix	K-12 Web Page Design	2	\$110.00
HAS	Blake Marchese	K-12 Web Page Design	2	\$110.00
MAS	Kathy Marshall	K-12 Web Page Design	2	\$110.00

September 2, 2009

<b>SCHOOL</b>	<b>STAFF MEMBER</b>	<b>WORKSHOP</b>	<b>HOURS</b>	<b>STIPEND</b>
HAS	Curtis Finnegan	K-1 DIBELS Presentation	2	\$110.00
HAS	Blake Marchese	K-2 SmartBoard	2	\$110.00
HAS	Kim Felix	K-2 SmartBoard	2	\$110.00
MAS	Dennis Bantle	3-6 Mimeo Presentation	4	\$220.00
MAS	Mike Tiedeken	LCD & United Steaming Presentation	4	\$220.00

9. Motion to approve payment to the following staff members for providing professional development to faculty members on Tuesday, September 1, 2009 and Wednesday, September 2, 2009 at the hourly professional rate as per the AEA negotiated agreement, funded through NCLB:

September 1, 2009

<b>SCHOOL</b>	<b>STAFF MEMBER</b>	<b>WORKSHOP</b>	<b>HOURS</b>	<b>STIPEND</b>
HS	Chris Sylvester	K-12 Web Page Design	2	\$110.00
HS	Nicole Szymanski	K-12 Web Page Design	2	\$110.00
HS	Eric Miller	K-12 Web Page Design	2	\$110.00

September 2, 2009

<b>SCHOOL</b>	<b>STAFF MEMBER</b>	<b>WORKSHOP</b>	<b>HOURS</b>	<b>STIPEND</b>
HS	Mary Ann Kavanaugh	Closing the Achievement Gap	2	\$110.00
HS	Eric Miller	Web Page Design	2	\$110.00
HS	Chris Sylvester	Google Features, Web Page Design and General Tech QAR	2	\$110.00
HS	Alvina LaCasse	SmartBoard	2	\$110.00
HS	Mike Tiedeken	LCD Operation and Care Presentation	1	\$55.00

10. + Motion to approve Jessica Cooper as special education aide, for Ann Sullivan, at Mansion Avenue School and high school at Step 7, \$11.05, to include no benefits, for up to 29.5 hours per week effective retroactive to September 14, 2009 through June 17, 2010 or the last day for students.
11. Motion to approve Elizabeth Follis as special education aide at the high school, for Maria Caravelli, at Step 7, \$11.05, to include no benefits, for up to 29.5 hours per week effective retroactive to September 8, 2009 for approximately six to eight weeks.
12. Motion to approve payment to Matt Webb, high school social studies teacher, for writing the AP European curriculum at the AEA negotiated agreement rate of \$600.00 per curriculum for a total of \$600.00.

**VOTE FOR ITEMS 7-12**

Motion approved by unanimous roll call vote for items 7, 11, 12. 10-0

Motion approved by majority roll call vote for items 10. 9-0-1

Mr. Cipolone abstained from voting on this item.

Motion approved by majority roll call vote for item 8. 8-0-2

Mr. Harvey and Mr. Cipolone abstained from voting on this item.

Motion approved by majority roll call vote for item 9. 9-0-1

Mr. Harvey abstained from voting on this item.

**MOTION TO APPROVE ITEMS 13-18**

Motion by Mrs. Cox seconded by Mr. Martin to approve the following items

13. Motion to approve Chris Sylvester, high school science teacher, to conduct two one (1) hour technology workshops for staff members in October 2009 and November 2009, at the AEA negotiated agreement professional rate, as follows: (dates TBD)
  - Workshop #1 – Creating standard spreadsheets based on grade level and subjects taught
  - Workshop #2 – Excel and PowerPoint
14. Motion to approve the following Thomas Jefferson University school occupational therapy practicum student, Emilie Vogel, to complete a practicum requirement of four (4) visits to facilitate hands-on-training effective fall 2009 with district occupational therapist, Marge Walsh.
15. Motion to approve request to invoke the Federal Family Leave Act for Maria Caravelli, special education aide at the high school, effective retroactive to September 1, 2009 through October 2, 2009, as follows:
 

Sick Days – September 1, 2009 through September 22, 2009  
 Family Leave Act – September 1, 2009 through October 2, 2009  
 Unpaid Leave of Absence: September 23, 2009 through October 2, 2009
16. **Motion to approve the following fall 2009 coaching positions:**

NAME	SPORT	POSITION
Teresa Weichmann	Football	Scoreboard Operation \$40.00 per home event
Lee-Ann Hawco	Field Hockey	Volunteer Coach
<b>Kristin Morris</b>	<b>Field Hockey</b>	<b>Volunteer Coach</b>

17. + Motion to approve the following as elementary volunteers for the 2009-2010 school year:

Margaret Brodsky	Craig Burgess	Ann Costino	Rosann Endt
Patricia Mace	Elena Matthews	Ann Simpson	William Simpson
Kathleen Vail			

18. + Motion to approve Teresa Weichmann as Chess Club supervisor at Mansion Avenue School for the Audubon Community Education chess program which consists of two sessions of seven (7) one hour meetings each, effective October 1, 2009 at a stipend of \$500.00.

#### **VOTE FOR ITEMS 13-18**

Motion approved by unanimous roll call vote for items 13, 14, 15, 16. 10-0

Motion approved by majority roll call vote for items 17, 18. 9-0-1

Mr. Cipolone abstained from voting on these items.

#### **MOTION TO APPROVE ITEMS 19-24**

Motion by Ms. Brown seconded by Mr. Martin to approve the following items

19. + Motion to approve Rosael Perez-Amoroso as volunteer at Mansion Avenue School for the 2009-2010 school year.

20. + Motion to approve Camden County College/Rowan University student, Moneywong Hua, to complete a twenty hour field experience at Haviland Avenue School effective September 2009. (Moneywong will replace previously approved Rachel Alderman who has dropped the course.)

21. Motion to approve Camden County College student, Taylor Hufner, to complete a fifteen hour field experience at the high school with Brian Kulak serving as cooperating teacher.

22. Motion to approve Laurie Crea as 12-month part-time curriculum secretary effective September 17, 2009 through June 30, 2010 at \$15.00 per hour for up to 25 hours per week, to include no benefits.

23. **Motion to approve payment to the follow Child Study Team members for providing services during July and August 2009 with compensation based on hourly rate:**

<b>Nancy Oberlander</b>	<b>10 days</b>
Curtis Finnegan	10 hours

24. **Motion to approve a request for an additional one marking period overload for Thea Ricci (originally approved for two marking period overloads) to reduce class size from one section of 40 students to two sections of 20 students each.**

#### **VOTE FOR ITEMS 19-24**

Motion approved by unanimous roll call vote for items 21, 22, 23, 24. 10-0

Motion approved by majority roll call vote for items 19, 20. 9-0-1

Mr. Cipolone abstained from voting on these items.

#### **PROGRAM:**

1. Motion by Mr. Cipolone seconded by Mr. Lee to approve the EVVRS (Electronic Violence and Vandalism Reporting System) report forms for the 2009-2010 school year. Motion approved by unanimous voice vote.

2. Motion by Ms. Brown seconded by Mr. Cipolone to approve the following curriculum audited and approved by the College Board:
  - AP European History
 Motion approved by unanimous roll call vote. 10-0
  
3. Motion by Mr. Cipolone seconded by RI to approve Audubon Public School District to become a member of the South Jersey Federal Credit Union allowing all staff members to enroll and reap the many benefits of membership in a credit union, at no cost to the district.
  - DISCUSSION: Additional Kindergarten Class
 Motion approved by unanimous voice vote.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Mr. Martin seconded by Mrs. Cox to approve the following items

1. **Motion to approve field trips (included Marching Band schedule) as listed:**
  
2. + Motion to approve a parent request for students (family currently living outside the district) to remain at Haviland Avenue School and Mansion Avenue School for the first month of the school year as they prepare to make settlement on a home in Audubon on September 29, 2009.
  
3. **Motion to approve the following out of district placements:**

STUDENT ID#	OUT-OF-DISTRICT PLACEMENT	DATE
42453	Haddon Heights High School	Effective September 8, 2009 through June, 2010 Tuition – Audubon BOE responsibility Parent has agreed to supply transportation
42808	<b>Change in placement from: St. John of God to Bancroft School</b>	<b>Effective September 30, 2009 through June 2010</b> <b>Tuition and Transportation – Audubon BOE responsibility</b>

Motion approved by unanimous voice vote.

**POLICY:**

1. Motion by Ms. Brown seconded by Mr. Lee to approve the following new policy: (First Reading)
  - 5141.23 Policy for the Emergency Administration of Epinephrine

**BUILDINGS AND GROUNDS:**

1. Motion by Mrs. Cox seconded by Mr. Martin to approve use of facilities as listed.  
Motion approved by unanimous voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School
4. Child Study Team

**BOARD COMMITTEES:**

- A. Alternate Sources of Funding: **Mrs. Bentley**, Chairperson, Mr. Lee, Mrs. Hauske, Mr. Harvey, Alternate, Mr. Martin
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Cox, Mr. Martin, Mrs. Bentley, Alternate, Mrs. Slack
- C. Community Relations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mr. Martin, Mrs. Bentley, Alternate, Mr. Cipolone
- D. Curriculum: **Ms. Brown**, Chairperson, Mrs. Bentley, Mr. Lee, Mrs. Cox, Alternate, Mrs. Slack
- E. Finance: **Mr. Gilmore**, Chairperson, Mr. Harvey, Mrs. Cox, Mr. Lee, Alternate, Mrs. Bentley
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Harvey, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Mrs. Hauske, Alternate, Mr. Martin
- H. Scholarship: **Ms. Brown**, Chairperson, Mr. Lee, Mr. Gilmore, Mr. Harvey, Alternate, Mr. Martin
- I. Employee Recognition: **Mrs. Cox**, Chairperson, Mrs. Hauske, Ms. Brown, Mr. Martin, Alternate, Mrs. Bentley
- J. CCESC Rep. Rotation: **Mr. Borden**
- K. CCSBA Rep. Rotation: **Mr. Martin**
- L. AEF Representatives: **Mrs. Bentley**
- M. State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #6142.10 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

- 1. Motion by Mrs. Cox seconded by Mr. Martin to move board to closed session at approximately 8:50 pm for the following:

Student Matter

Reconvene at approximately 9:40 pm.

**PUBLIC PARTICIPATION:**

- 1. Motion Ms. Brown seconded by Mr. Lee to adjourn meeting at approximately 9:42 pm. Motion approved by unanimous voice vote.

*Robert Delengowski*

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**Robert Delengowski**  
**Business Administrator/Board Secretary**